



IASAS Board Meeting Minutes

15 April, 2015, 13:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)

In attendance: Rob Shea (Canada, Memorial University), Wadad Youssef El Housseini (Qatar, Qatar University), Andrew West (United Kingdom, University of Sheffield), Birgit Schreiber (South Africa, University of Western Cape), Rich Zereik (Canada, McGill University).

1. Meeting called to order at 13:03Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC).
2. Meeting minutes not approved for February 2015. Brought forward to May 2015 meeting. No meeting minutes for March 2015 – no quorum.
3. Membership and Treasurer reports:
 - a. IASAS has around 1,289 members on the listserv.
 - b. Need to clean up members list
 - c. Money sent to Bruxelles bank account. Rob will report on final deposit.

Old Business

4. Partnerships – Rob
 - a. Many meetings with interested parties at NASAP 2015. Need to continue to work on partnership development and move into the set-up phases.
5. IASAS interest in Groningen Declaration update - Andrew
 - a. Has connected with them, peripheral connection. IASAS will be kept in the loop. Good European connection.
6. Elections timeline – Rich
 - a. Nominations received for President & Vice President
 - i. Question to go out to candidates with one week deadline given to submit answers.
 - b. Ballot (with picture and statement) to be prepared and shared with membership.
 - i. Note there will be no picture of candidates on elections/voting site/form.
 - c. June – new board announced at 1 June 2015, Annual General Assembly Meeting at 14:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)
 - d. Campus Labs from the USA has agreed to help with voting. Connection is made with Michael Weisman of Campus Labs. Voting will take place in April/May.
7. Annual General Assembly Meeting update – Rich
 - a. Information email and Registration link sent to membership

- b. PowerPoint for webinar developed and waiting to be finalized by President and Secretary General. Once finalized will be posted for 1 June 2015 webinar.
- 8. Website update – Andrew
 - a. See attached Andrew email
 - b. Maintenance of website to be decided on by board. Who will maintain new website using WordPress software?
 - i. Damian input needed.
- 9. New Business:
 - a. Ken Osfield: Book chapters – writers interested? Co-authors encouraged
 - i. New template will not look like previous book incarnations.
 - ii. Rob to distribute draft template
 - iii. The more authors there is the richer the conversation. Also allows mentoring if new professionals and students are paired up.
 - iv. Editors: Ken Osfield, Lisa Bardill Moscaritolo, Rob Shea, Brett Perosi
 - b. Student Summit, Global Summit, Global Conversations
 - i. Kevin, Bret, Rob, Lisa: Global Summit planning team
 - 1. Looking at call for proposals
 - 2. Expressions of interest from different parts of the world
 - 3. Refining some of the expectations of the host organization
 - ii. Student Global Summit: Rob to connect with ACPA leadership and Lisa
 - 1. Hamid Ben Khalifa has connected with IASAS to assist in writing new standards. Need to reply to them.
- 10. Updates from Regional Coordinators:
 - a. Oceania Region update: Professional Mentoring draft
 - i. Please send feedback.
 - b. European Region update:
 - i. Work on the website
 - ii. The Groeningen Declaration (see point 5 above)
 - iii. Andrew has agreed to contribute a chapter to a book on Enhancing Student Learning and Development in Cross-Border Higher Education, which is being edited by Denny Roberts and Susan Komives. This is not an IASAS sponsored activity like the Ken Osfield book but it will provide Andrew with an opportunity to make mention of IASAS in some suitable way.
 - c. NASPA 2015 International Symposium and Annual Conference
 - d. ACPA 2015 Tampa annual convention update
 - e. NASPA 2015 conference update
 - f. ACPA 2016 Montreal convention
 - g. Invitation from Association of Caribbean Higher Education Administrators (ACHEA)
- 11. Other
 - a. Global Conversations and Global Summit: plans for any further communication to members as regards to outcomes from the Global

Summit and next steps to further these conversations? Need to have deeper discussion and plan on next steps.

12. Meeting adjourned at 14:02Z (UTC) ((10:02 Eastern Time (USA & Canada) / -05:00 UTC)). The next meeting will be held on 13 May 2015, 13:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)

*** Reminder – Dates for meetings:**

- **13 May**, start meeting at 13:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)

- * **1 June, Annual General Assembly Meeting** at 14:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)

- **June 17**, start meeting at 13:00Z (UTC) (09:00 Eastern Time (USA & Canada) / -05:00 UTC)