

IASAS – International Association of Student Affairs and Services
Executive Committee Minutes (meetings via Skype)
April 8 and 16, 2010

In attendance: Roger Ludeman (President), Damian Medina (Vice President), Annie Andrews (Treasurer), and Lisa Bardill Moscaritolo (Secretary).

Membership – For the time being, there is no membership fee; however, once a board is formed, the fee structure would be considered by that group with the decision communicated to the membership at that time. Roger asked each of us to review the constitution and see if we need all these categories of membership. Damian explained that we have 225 members registered and for some reason 9 people took themselves out of the group. Damian will cross reference the list and see if they just changed email addresses. We will hold off on organizational membership until we are more organized.

Elections – We have decided to have an interim election for regional representatives according to our constitution. Damian had suggested taking everyone from each region and email them to see who wants to run. Once we get a ticket we will run elections as soon as possible but no later than October. Issue: we have low membership in Africa and South America, so we will need to recruit more members there as well as the other regions. Lisa and Damian will work on elections.

Marketing – Roger and Lisa will work on a letter to send to organizations around the world. We will also ask for seed money for their support. In return we will provide their key information on our web site such as links to their websites, conference dates, job postings, research, etc. We also would like to have these organization send IASAS membership information to their membership and to place our web site information on their web site.

Data base of target organisations and institutions - Roger will get a list of organizations for our database. Roger will begin a draft for a message to Gwen Dungy, Executive Director for NASPA and Greg Roberts, Executive Director for ACPA. He will encourage Gwen to give some seed money like Greg (ACPA) has pledged. This note will go out in a month or two.

Benefits of IASAS - Roger asked us to each create a list of the benefits that national and regional associations would get by joining IASAS. This will help us to make our case to these groups when we ask them to join IASAS and as we develop IASAS further.

Bank account – If we ask for money we need to have a bank account. Annie has been working with her institution to see if UNSW would host us. She will continue to pursue this option.

Research collaboration and Professional Preparation Subgroup reports – We still need to get a report from these groups. Roger will follow up with Jill Armstrong of the UK and Jane Fried of the US.

Programs – We discussed developing a mapping chart that we could use to display topics across various countries and concepts. Damian will be seeing Denny in UAE so he will ask him if he has any ideas. Once we get these started two topics to initiate conversation could be professional preparation and delivery of student services. Lisa has a conference call with IBM to see if what they have will work. Lisa will also email it to Damian to get his thoughts on the program. We could also possible use www.mojofiti.com as a blog tool since it has translation options.

Non-profit status – Roger will email Michael to see if he can help us set up not for profit status at low cost. We will have to most likely start in the United States.

Technology Coordinator position and possible committee - Mary Ann Bodine, Oklahoma City Community College, was going to review web sites for good ideas and approaches that could make our website even better. If you run across web sites you like, let us know. She can also help us set up blogs and get these groups up and running. She has volunteered to help Damian. Damian will be working with her this week.

Executive Director – Roger discussed that we will need an Executive Director once we get better organized and have a full board. In the beginning, we would need a volunteer.

Public Relations – Damian said he will work with one of his students to see if they can create the specifications and minimum requirements for logo submissions and possibly look into a temporary logo. Roger suggested we could use the word mark, IASAS – International Association of Student Affairs and Services by designing it in a unique way. We can ask universities to get this out to their faculty and students. We would begin the contest in October and run it until the end of December.

Budget - What expenses do we anticipate at first? Priorities? Cost of website URL and maintenance, graphics, etc. We need to come up with a budget. Annie will look into the cost of e-payment transactions.

Country chapter in Ecuador - At this point it was suggested we ask them to join IASAS as individuals and get other individuals to join. Once they get more members in South America we can help them to develop further under IASAS or regionally.

Next Meeting - We will meet again on May 10 at 5 pm EST for Lisa, 2 pm Pacific time for Roger, May 11 at 7 am for Annie and May 11 at 12 am for Damian.

Respectfully submitted,
Lisa Bardill Moscaritolo